

TO BE VOTED ON AT RA

Wherever StWEA appears, replace with Aspiring Educators of Wisconsin

If passes, changes will be made to entire document

WEAC REGION 9-
~~STUDENT WISCONSIN EDUCATION ASSOCIATION~~
ASPIRING EDUCATORS OF WISCONSIN

**CONSTITUTION
AND
BYLAWS**

~~STUDENT WEA~~ ASPIRING EDUCATORS OF WISCONSIN CONSTITUTION & BYLAWS

AMENDED: 3/27/93; 3/26/94; 4/1/95; 3/30/96; 4/5/97; 4/4/98; 4/10/99; 3/29/00; 5/7/01;
4/18/02; 4/12/03; 4/19/04; 4/15/05; 5/10/06; 4/25/07; 4/12/08; 2/25/10; 4/16/10;
5/21/14; 4/23/2016

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WEAC REGION 9 - ~~STUDENT WISCONSIN EDUCATION ASSOCIATION~~

CONSTITUTION

ARTICLE I - NAME

The name of this organization shall be the WEAC Region 9 - ~~Student Wisconsin Education Association~~, herein referred to as the ~~StWEA~~.

ARTICLE II - AFFILIATION

The ~~StWEA~~ shall be affiliated with the Wisconsin Education Association Council (WEAC) and the National Education Association (NEA). Therefore, ~~StWEA~~ members shall also be WEAC and NEA Student members.

ARTICLE III - PURPOSES

The purposes of the ~~StWEA~~ shall be: (1) to develop in prospective educators an understanding of the total education profession, thus stimulating the highest professional standards, ethics, and attitudes; (2) to establish communication between the ~~StWEA~~, its affiliates, college students and other education associations; (3) to provide for education students a local, state and national voice in matters affecting their education and the profession; and (4) to encourage active participation from a diverse membership.

ARTICLE IV - MEMBERSHIP

Section 1 - Qualifications

- a. Any student enrolled in or preparing for any program of study in an institution of higher learning.
- b. The ~~StWEA~~ shall not deny membership to individuals on the basis of race, color, national origin, creed, gender, sexual orientation, age, disability, marital status, economic status, or political affiliation.

Section 2 - Membership and Fiscal Year

The fiscal administrative term of office and general membership year for all ~~StWEA~~ members shall be from September 1 through August 31.

Section 3 - Application for Membership

Membership applications and dues must be completed online through the NEA.

ARTICLE V - ~~StWEA~~ REPRESENTATIVE ASSEMBLY

The ~~StWEA~~ Representative Assembly shall be the policy-forming body of the ~~StWEA~~, and shall herein be referred to as the RA. The ~~StWEA~~ RA shall be held annually in the spring to be set by the ~~StWEA~~ Executive Board.

Section 1 - Powers

The ~~StWEA~~ RA shall:

- a. Elect officers by written secret ballot for individual offices.
- b. Vote on proposed resolutions and proposed changes to the Constitution and Bylaws.

Section 2 - Delegate Allocations and Elections

The ~~StWEA~~ RA shall be composed of each chapter's president or his/her designee.

ARTICLE VI - ~~StWEA~~ BOARD OF DIRECTORS

The ~~StWEA~~ Board of Directors shall be comprised of the ~~StWEA~~ President, ~~StWEA~~ Vice President, ~~StWEA~~ Professional Development Coordinator, ~~StWEA~~ President-Elect, ~~StWEA~~ Secretary/Outreach to Teach Coordinator, ~~StWEA~~ Public Relations Coordinator, Membership Coordinator and the president of each chapter or his/her alternate. ~~StWEA~~ officers, with the exception of the President-Elect, shall not concurrently hold the position of chapter president. Each member of the ~~StWEA~~ Board of Directors shall have no more than one vote. If a local chapter has co-presidents, the co-presidents will decide who will have voting privileges for each board of directors' meeting.

ARTICLE VII - AFFILIATION

Section 1 - Chapters

There shall be chapters of the ~~StWEA~~ at accredited post-secondary institutions.

Section 2 - Affiliation

Affiliation shall mean a relationship based on a reciprocal contractual agreement between the WEAC and the student chapter.

Section 3 - Procedures for Affiliation

A student association seeking affiliation shall obtain an affiliation packet from the office of the WEAC Executive Director. Pending affiliation, a finalized copy of the chapter's constitution and bylaws must be submitted to the office of the WEAC Executive Director and will be submitted to the WEAC Board for approval.

Section 4 - Standards for Affiliation

The constitution, bylaws, and program of ~~StWEA~~ chapters must be in harmony with the constitution and bylaws of the ~~StWEA~~ and NEA Student Program.

Section 5 - Election of Chapter Officers

All chapters shall elect their officers in accordance with their Constitution and Bylaws and shall report results to the office of the WEAC Executive Director.

ARTICLE VIII - DELEGATES

Section 1 - ~~StWEA~~ Representative Assembly

The ~~StWEA~~ RA shall be composed of each chapter's president or his/her designee.

Section 2 - WEAC Representative Assembly

Delegates to the WEAC Representative Assembly shall be elected in compliance with the WEAC Constitution and Bylaws.

Section 3 - NEA Representative Assembly

Delegates to the NEA Representative Assembly shall be elected in compliance with the WEAC Constitution and Bylaws.

ARTICLE IX - RULES OF ORDER

The most recent edition of Robert's Rules of Order Newly Revised shall govern all proceedings except in those cases where they are in conflict with the Constitution and Bylaws of the ~~StWEA~~.

ARTICLE X – COMMITTEES

Section 1 – StWEA Standing Committees

The StWEA Standing Committees shall be as provided in the Bylaws. Committee member appointments shall be for a term of one (1) year and subject to the StWEA Board of Directors approval.

Section 2 - Ad Hoc Committees

Special committees may be established by the StWEA RA or by the StWEA Board of Directors for the purpose of accomplishing a specific task within a limited period of time.

Section 3 - StWEA Executive Board

The StWEA Executive Board shall be comprised of the StWEA President, StWEA President-Elect, StWEA Vice President, StWEA Professional Development Coordinator, StWEA Secretary/Outreach to Teach Coordinator, StWEA Public Relations Coordinator, and Membership Coordinator.

ARTICLE XI - CHAPTER DISAFFILIATION

- a. An organizational member may not disaffiliate with WEAC without notifying the President of WEAC of its intention to disaffiliate ninety (90) days in advance of any action to disaffiliate. Such notice of intention to disaffiliate shall state in detail the reasons why the organizational member desires to disaffiliate and shall be supported by a statement that the desire to disaffiliate has been presented to a duly convened membership meeting of the organizational member and that the membership has approved of the intention to disaffiliate by a vote of two-thirds of the entire membership of the organization by a secret written ballot.
- b. An organizational member may disaffiliate only upon fulfillment of all of its legal and financial obligations to the WEAC and WEA, Inc.

ARTICLE XII - AMENDMENT OF THE CONSTITUTION

Section 1 - Proposal of Amendments

Amendments to this Constitution may be proposed to the StWEA Board of Directors by one or more of the following methods:

- a. By majority vote of the StWEA Executive Board.

- b. By a petition signed by ten (10) ~~StWEA~~ members and submitted to the StWEA Executive Board at least thirty (30) days prior to the ~~StWEA~~ RA.
- c. By submitting a written amendment from the floor of the ~~StWEA~~ RA that passes a vote to consider by two-thirds (2/3) of the delegates present and voting.

Section 2 - Amendment of the Constitution

- a. The text of any proposed amendment from the ~~StWEA~~ Executive Board shall be made available to all chapter presidents at least fifteen (15) days prior to the ~~StWEA~~ RA.
- b. The text of any proposed amendment shall be read and discussed by the ~~StWEA~~ RA immediately prior to its adoption or proposed change.
- c. To be adopted or amended the proposed change must receive approval from two-thirds (2/3) of the delegates present and voting.
- d. All grammatical changes may be made at the discretion of the ~~StWEA~~ Executive Board.

Section 3 - Effective Date

Any adopted amendment (constitution or bylaw) shall take effect at the close of the ~~StWEA~~ RA or as directed by the ~~StWEA~~ RA. Adopted constitution and bylaw amendments must coincide with WEAC and NEA rules and regulations.

BYLAWS

BYLAW I - ~~StWEA~~ REPRESENTATIVE ASSEMBLY

Section 1 - ~~StWEA~~ RA Notification

The ~~StWEA~~ Board of Directors shall notify the chapters of the time and place of the ~~StWEA~~ RA not less than forty-five (45) days prior to the date set. The agenda and proposed changes to the Constitution and Bylaws will be made available to all chapter presidents fifteen (15) days prior to the ~~StWEA~~ RA.

Section 2 - Delegate Weighted Vote Allocation

- a. Each chapter will be allowed one voting delegate.
- b. ~~Student WEA~~ Officers shall be official delegates at large and shall have the privileges of any other delegate. An alternate delegate is prohibited. The weighted vote for each of the ~~StWEA~~ officers shall be equal to the average weighted vote of the delegates representing chapters in the ~~StWEA~~.
- c. Each chapter delegate will be given a weighted voted based on the following: one (1) to fifteen (15) members, one (1) vote; sixteen (16) to thirty (30) members, two (2) votes; thirty-one (31) to forty-five (45) members, three (3) votes; forty-six (46) to sixty (60) members, four (4) votes; ad infinitum.
- d. Delegate weighted vote allocations to the ~~StWEA~~ RA shall be based on the total ~~StWEA~~ chapter membership as of March 15 of that year.

Section 3 - Procedures for Additional ~~StWEA~~ Representative Assemblies

A ~~StWEA~~ RA may be called to a special meeting by a two-thirds (2/3) vote of the ~~StWEA~~ Board of Directors.

Section 4 - Parliamentary Procedures for the ~~StWEA~~ Representative Assembly

- a. The most recent edition of Robert's Rules of Order, Newly Revised, shall be the authority governing all matters of procedure not otherwise provided in the Constitution and Bylaws.
- b. The ~~StWEA~~ President shall appoint a parliamentarian.
- c. A majority of the delegates to the ~~StWEA~~ RA shall constitute a quorum to do business.

BYLAW II - ~~StWEA~~ OFFICER ELECTIONS

Section 1 - Balloting

The ~~StWEA~~ Vice President, ~~StWEA~~ Professional Development Coordinator, ~~StWEA~~ Secretary/Outreach to Teach Coordinator, ~~StWEA~~ Public Relations Coordinator and Membership Coordinator shall be elected at the ~~StWEA~~ RA by written secret ballot for individual offices.

Section 2 - Eligibility

- a. Each candidate for ~~StWEA~~ Officer must be a member in good standing of ~~StWEA~~.

All persons desiring to be candidates for ~~StWEA~~ officers shall file their intention in the office of the WEAC Executive Director. Such notice shall be postmarked or received electronically no later than the date thirty (30) days prior to the ~~StWEA~~ RA at which their candidacy will be considered.

Names of candidates filing and pertinent information concerning them shall be distributed to all delegates at least 15 days prior to the ~~StWEA~~ RA.

- b. To be elected to office, a candidate must receive the votes of a majority of the delegates present and voting.
- c. The term of office for all ~~StWEA~~ positions will begin September 1 and continue until August 31.
- d. ~~StWEA~~ officers, with the exception of the President-Elect, shall not concurrently hold the position of chapter president.

BYLAW III - ~~StWEA~~ BOARD OF DIRECTORS

Section 1 - Powers and Duties

- a. The ~~StWEA~~ Board of Directors shall be responsible to the membership of the ~~StWEA~~.
- b. Represent the ~~StWEA~~ in a professional manner and promote positive public relations.
- c. Have the right to remove any ~~StWEA~~ Board of Director member for just cause after due notice and hearing. Such vote to remove shall require a two-thirds (2/3) secret ballot vote of members at a duly convened meeting of the ~~StWEA~~ Board of Directors. Should there be any dispute as to what constitutes just cause, the matter may then be

submitted by the affected individual to final and binding arbitration by the WEAC Board of Directors.

- d. Annually review the ~~StWEA~~ Constitution and Bylaws.
- e. Recommend to the ~~StWEA~~ President members to serve on the selected WEAC committees.
- f. Vote on changes in policy of the ~~StWEA~~.
- g. Elects, by secret ballot, replacements to the ~~StWEA~~ Executive Board in case of vacancies.

Section 2 - Meetings

- a. The ~~StWEA~~ Board of Directors shall meet as necessary to conduct the business of the ~~StWEA~~. The President or majority of the members of the ~~StWEA~~ Board of Directors shall determine the time and place of the meetings. Due notice of all meetings shall be given.
- b. Regular meetings of the ~~StWEA~~ Board of Directors shall be held at least once (1) a semester. The agenda may be altered by a simple majority vote of the members present.
- c. At least one meeting per semester shall be a face-to-face meeting of the ~~StWEA~~ Board of Directors.

Section 3 - Duties of ~~StWEA~~ Officers

The ~~StWEA~~ officers comprise the ~~StWEA~~ Executive Board which is a subcommittee of the Board of Directors. The ~~StWEA~~ Executive Board members are responsible for the overall strategic planning and general leadership to their members of ~~StWEA~~.

a. ~~StWEA~~ President

The ~~StWEA~~ President is the chief executive of the ~~StWEA~~ and its policy leader. The ~~StWEA~~ President shall have the duty and authority to:

1. Preside at meetings of the ~~StWEA~~ RA and direct the preparation of the programs of such meetings in consultation with the Board of Directors.
2. Be the official representative of the ~~StWEA~~ in its dealings with other groups.
3. Prepare the agendas and preside at meetings of the ~~StWEA~~ Board of Directors.
4. Assign duties to other members of the ~~StWEA~~ Board of Directors.

5. Be responsible for recommending to the WEAC President, members to serve on WEAC committees.
6. Attend WEAC Board of Directors meetings as a voting member of that body.
7. Appoint Alternate to the WEAC Board of Directors.
8. Determine the time and place of the ~~StWEA~~ RA and have the power to call by a two-thirds (2/3) vote of members present and voting a special meeting of the ~~StWEA~~ RA.
9. To oversee correspondence of ~~StWEA~~ officers with assigned chapters based on a time schedule set up by ~~StWEA~~ Executive Board in August and based upon each chapter's needs.
10. Perform such other duties as are customarily assumed by the chief executive officer of an association.
11. Be knowledgeable and understand Robert's Rules of Order Newly Revised.

b. ~~StWEA~~ Vice President

The ~~StWEA~~ Vice President shall:

1. Carry out duties assigned by the ~~StWEA~~ President.
2. Serve as the Awards Committee Chairperson.
3. Serve as the Elections Committee Chairperson.
4. Serve as President in the absence of the State President during the fall semester.
5. Be knowledgeable and understand Robert's Rules of Order, Newly Revised.
6. Attend ~~StWEA~~ Board of Directors meetings.
7. Make recommendations to ~~StWEA~~ standing committees to the ~~StWEA~~ Board for approval.
8. Act as liaison for assigned district.
9. Serve as fundraising coordinator.

10. Other duties as assigned.

c. *Professional Development Coordinator*

The Professional Development Coordinator shall:

1. Carry out duties assigned by the ~~StWEA~~ President.
2. Coordinate Professional Issues Conference in coordination with WEAC.
3. Attend ~~StWEA~~ Board of Directors meetings.
4. Act as liaison for assigned district.
5. Be knowledgeable and understand Robert's Rules of Order, Newly Revised.
6. Other duties as assigned.

d. ~~StWEA~~ *President-Elect*

The ~~StWEA~~ President-Elect shall:

1. Acquire knowledge and role of duties of ~~StWEA~~ President.
2. Perform the duties of the ~~StWEA~~ President during his/her absence during the spring semester.
3. Attend WEAC Board of Directors meetings.
4. Attend ~~StWEA~~ Board of Directors meetings.
5. Be knowledgeable and understand Robert's Rules of Order, Newly Revised.
6. Other duties as assigned.

e. ~~StWEA~~ *Secretary/Outreach to Teach Coordinator*

The ~~StWEA~~ Secretary/Outreach to Teach Coordinator shall:

1. Keep a record of all association proceedings and correspondence. These records shall be kept on permanent file.
2. Arrange for the minutes to be taken and distributed to the delegates of the ~~StWEA~~ RA.

3. Submit minutes to the ~~StWEA~~ President and the WEAC Office of Executive Director within two (2) weeks after a ~~StWEA~~ Board of Directors meeting.
4. Attend ~~StWEA~~ Board of Directors meetings.
5. Act as liaison for assigned district.
6. Coordinate the annual Outreach to Teach program.
7. Be knowledgeable and understand Robert's Rules of Order, Newly Revised.
8. Other duties as assigned.

f. ~~StWEA~~ Public Relations Coordinator

The ~~StWEA~~ Public Relations Coordinator shall:

1. Carry out duties assigned by the ~~StWEA~~ President.
2. Be responsible for the ~~StWEA~~ newsletter.
3. Act as liaison for assigned district.
4. Update and maintain the ~~StWEA~~ website and social media accounts.
5. Attend ~~StWEA~~ Board of Directors meetings.
6. Be knowledgeable and understand Robert's Rules of Order, Newly Revised
7. Other duties as assigned.

g. Membership Coordinator

1. Coordinate statewide membership plan.
2. Collaborate with local chapters on membership initiatives.
3. Help develop new chapters.
4. Other duties as assigned.

Section 4 - Succession, Vacancies and Terms

- a. A vacancy in the office of ~~StWEA~~ President shall be filled by the ~~StWEA~~ President-Elect.

- b. In the case of a vacancy among the StWEA Executive Board, the StWEA Executive Board shall elect a successor to serve until the expiration of the vacated term.
- c. A vacancy in the StWEA Board of Directors among the chapter presidents shall be filled according to the rules of that chapter.

Section 5 – Removal of a StWEA Officer

Reasons for removal of an officer:

- a. Officer fails in executing his or her duties as specified by the bylaws or as directed by the StWEA President after reprimands.
- b. Officer exhibits an act, behavior or attitude that is inconsistent with professional demeanor or the goals of the organization.
- c. Any other circumstance deemed inappropriate by the StWEA Executive Board or the StWEA Board of Directors.

Procedures for Removal:

- a. First offense: Informal reprimand as a discussion between the StWEA President and the officer in question or between the StWEA Executive Board and the StWEA President if the StWEA President is in question.
- b. Second offense: Formal reprimand is defined as a letter to the officer in question by the remainder of the StWEA Executive Board explaining reasons for the letter. A meeting with StWEA Executive Board will be set for discussion of options up to and including removal from that position.
- c. Third offense: Issue brought to the StWEA Board of Directors upon which a decision will be made regarding removal by two-thirds (2/3) majority vote.
- d. For serious offenses, immediate action is to be taken by the StWEA Board of Directors.
- e. Officer in question will be able to defend himself/herself at all steps of the procedure.

Section 6 - Duties of StWEA Chapter Presidents

The StWEA Chapter Presidents shall:

- a. Attend all ~~StWEA~~ Board of Directors meetings. Arrangements for a designee must be made in the event of an absence, unless prior arrangements have been made with the ~~StWEA~~ President.
- b. Set membership goals and assist with the planning and implementation of a membership recruitment, promotion and retention program that is conducted throughout the membership year.
- c. Serve as liaison between the chapter and state levels of the ~~StWEA~~.
- d. First consult with the ~~StWEA~~ district liaison assigned to his/her chapter regarding any questions about the activities of the ~~StWEA~~ organization.

BYLAW IV - COMMITTEES

Section 1 - ~~StWEA~~ Members on WEAC Standing Committees

The members shall:

- a. Attend designated WEAC standing committee meetings.
- b. Submit a written report to the ~~StWEA~~ Board of Directors at a meeting following the last WEAC standing committee meeting the member attended.
- c. Hold the position for one (1) year.

Section 2 - ~~StWEA~~ Standing Committees

- a. The ~~StWEA~~ standing committees are:
 1. Elections: Oversees election of ~~StWEA~~ officers and balloting on Constitution and Bylaw amendments; certifies floor ballots, if necessary; enforces Standing Rules and Constitution as they relate to delegates and the voting procedures.
 2. Political Action: Provides members with a comprehensive understanding of current political issues affecting public education; increases member awareness of the importance of involvement in local, state and national politics; encourages member voting in local, state and national elections; and disseminates information to members regarding recommended candidates for political office.
 3. Awards Committee. The Awards Committee must be current Student-WEA members, an Active WEAC member or a WEAC Retired member. The Chair of the Awards Committee will make available to Chapter Presidents information on the available Student WEA

awards, which identifies the awards and the criteria for each award by February 1. The Awards Committee will meet to select the award winners. The Awards will be presented at the Spring Student-WEA RA.

Section 3 - Appointment to Committees

Members of all committees shall be recommended by the StWEA Vice President and submitted in writing to the StWEA Board of Directors for approval.

BYLAW V - AMENDMENTS

Section 1 - Proposal of Amendments

Amendments to the Bylaws may be proposed to the StWEA Board of Directors by one or more of the following methods:

- a. By majority vote of the StWEA Executive Board.
- b. By a petition signed by ten (10) StWEA members and submitted to the StWEA Executive Board at least thirty (30) days prior to the StWEA RA.
- c. By submitting a written amendment from the floor of the StWEA RA.

Section 2 - Voting of Amendments

These Bylaws may be amended only at the StWEA RA by a majority vote of the delegates present.